



## POSITION DESCRIPTION

### Junior Coordinator

#### Committee Role

Promotion & coordination of Junior Hockey within the association

#### Objectives

- To ensure a safe and comfortable environment for association members and visitors.
- To increase junior participation within the association

#### Responsibilities

- Coordinate and oversee all activities relating to junior hockey development within the association.
- Assess and understand opportunities that are available from Hockey NSW and WWCHA to increase Junior development
- Assist the Executive Pathways to identify, promote and develop pathways for junior members of the association and to assist them in their junior programs.
- Attend association meetings to report on activities which they have overseen.
- Improve Association/ Club/ School liaison and recruitment.
- Ensure good communication with Junior members and their families
- Liaise with Team managers to ensure juniors are fulfilling their junior responsibilities if playing in senior teams.
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#### Relationships

- Reports to and liaises with the Executive Pathways
- Team Managers

#### Accountability

- The Junior Coordinator is accountable to Executive Pathways and Executive committee.
- Provides reports to the committee when requested.