

# POSITION DESCRIPTION

## Officials Coordinator



### Committee Role

General committee level position must have a portfolio and a role.

### Objectives

- To manage officials in the Association by providing training, support and encouragement.

### Responsibilities

- Report regularly to the Association meetings and respond to Hockey NSW emails regarding umpiring.
- Receive any correspondence relating to umpiring matters, circulate to umpires in your Association and act upon it if necessary.
- Arrange training programs for juniors, seniors and volunteers in umpiring & technical officiating.
- Develop Umpire & Tech roster for all GHA competitions in consultation with Executive Match Day & Operations
- Ensure that all umpires, Tech Officials, players and coaches are aware and understand rule changes or updates in interpretations.
- Arrange for coaching of umpires & tech officials including on-field assistance and directions regarding current interpretations of new and existing rules.
- Arrange for theory and practical testing of umpires where appropriate and maintain a register of accreditation levels/ badges awarded. Implement and enforce Local umpire development policy.
- Seek guidance and support through the Regional / State Associations and Hockey Australia.
- Collect data and nominations for end of season award for Umpires' Award.
- Assist other committee members in their duties as required.
- Undertake tasks at the request of the president, executive or general committee.

### Relationships

- Reports to the Executive Match Day & Operations
- Liaise with all Officials and Teams
- Liaise with Hockey NSW and WWCHA officials' teams
- Liaise with Executive Pathways for officials that would like to progress to higher pathways as an official

### Accountability

- The Officials Coordinator is accountable to the Executive Match Day & Operations and executive committee.
- Provide a report on its portfolio to the committee when requested.
- Seek ratification from the appropriate committee member prior to committing the association to any financial expenditure or action.